APPLICATION FORM

Faculty Development program

Degree Program _____

Subject _____

Note: Please mark/fill information as applicable

COMSATS Institute of Information Technology

(I) Personal Information

Name	

Father's Name	

Gender	MALE ☐ FEMALE ☐

Date of Birth	

Qualification (last Degree with CGPA / %age)	

Domicile	

Present Address	

Permanent Address	

E-Mail	

Personal Contact (ph. no.)	

NIC #	

NTS Score		Bank Draft/Pay Order No.	

Already a Faculty Member of CIIT	YES ☐	NO ☐

If yes, date of Joining & present placement (position title/ Deptt./Campus)

(II) Academic Background /Professional Training

(a) **Academic Background** (Please start from highest qualification and go in descending order)

Degree held	Year of award	Field	Institution	Grade / Div/ CGPA / %age *

Note: * Please only state the one written on transcript (do not equate one for the other by yourself)

(b) **Professional Training** (Please start from most recent training and go in descending order)

Course	Diploma/Certificate	Field of study	Institution	Grade / Div

A. NTS Score:_____   Date of NTS Test:_____

B. GRE (General), GRE (Subject) or GMAT and TOEFL Sources (if available):_____

(III)   **Employment History** (Please start from your recent job and go in descending order)

Name of Organization	Post held with Pay Scale	Job Profile	Period From to

(IV)   **Research Publications (Faculty positions only)**
          (Must include name of journal; year/volume of publication; page numbers; author(s); title)

_____

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_____

(If required please use extra sheets)

(V)   **Extra/Co-curricular Activities/Hobbies/Interests (if any)**

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(VI)   <u>**Route of Application**</u>

☐   Through Proper Channel / NOC from Employer attached

☐   External candidates not currently in Service/ in Private Service

(VII)   <u>**Reference:-**</u> Provide Two Academic/Professional References

Reference No: 1.

Name_____Position_____

Address_____

_____Phone No_____

Reference No: 2.

Name_____Position_____

Address_____

_____Phone No_____

By signing below and submitting this application form I, ----------------------------- confirm that the information I have provided is accurate to the best of my knowledge and that I authorize you to contact the references provided above for further information.

_____

Date_____   **Signature   of the Applicant**

<u>**Application Checklist:**</u>

- ✓ Please tick mark each item attached with the application form
- ✓ Bank draft
- ✓ CV resume
- ✓ Attested photocopies of all educational degrees/ certificates
- ✓ Most recent photograph
- ✓ One page statement of purpose to pursue higher studies in the particular field
- ✓ Brief description of research interests
- ✓ NOC from the employer (for in service candidates)
- ✓ Valid and acceptable GRE (General / Subjective), GMAT/ TOEFL results (if available)
- ✓ Attested copies of NTS result card
- ✓ Two letter of reference from academic/ research supervisors

FOR OFFICE USE

Application Received by:_____**Date** _____

Checked by:_____ **Date** _____

Short Listed ☐   **Not Short Listed** ☐   **if not, reason(s)**_____

_____

Signature & Name of Dealing Officer_____

Date_____